Grant Change Request Form

Any changes impacting the eligibility and/or use of grant funds awarded to your project including updates to date or venue, changes to approved programming, decrease in the operating budget, decrease in the marketing budget, or changes to the approved marketing buys must be submitted at least 30 DAYS prior to project execution. Please email the Grant Change Request form to Visit Canton, Senior Manager, Community & Partner Relations, Allison Gromofsky at allisong@visitcanton.com

Awarded Grant Project Name:

Amount Awarded:

Project Execution Timeline (*Event Dates, Marketing Promotion Dates, Exhibit, etc*.):

Organization Contact (*Name and Title*)

Email Address:

Phone Number:

Event or Program Website:

Project Changes

Fully describe changes to the project including original plans, proposed changes, and why. Please attach the **ORIGINAL** budget and **UPDATED** budget to the submission form.

COMMITTEE USE ONLY:

Approved as submitted | Approved with changes noted | Not approved

Date Received from Partner: | Date of Approval: